|  |  |  |  |
| --- | --- | --- | --- |
| **Present:** | Dean MacLean (Chair) | **Regrets:** |   |
|  | Steve Clayton |  |  |
|  | Terry Hutchison | **Absent:** | David Walsh |
|  | Allan Kowall  |  |  |
|  | Chris Stadnik |  |  |
|  | Cathy Duddeck, CouncillorJanis SmithRobert Nashat Mike Marner |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Minutes:** | Tess McDonald |  |  |
|  |  | **Guests:** | Officer Matt BakerOfficer Mark ????David Clinning |
|  |  |  |  |

At 8:00 a.m. Dean MacLean, Chair Kerr Village BIA welcomed guest Community Officer Matt Baker who introduces Officer Mark......... Matt and Mark will be working together in the Kerr Village as well as the Downtown Oakville area. They will share the office which is located behind the John Scott building. Mark thanks the board and briefly describes his history with the Halton police. Looks forward to working with Officer Matt in the community.

8:10-Mark excuses himself from the meeting

Officer Matt updates the board about the Toys For Tots. This year the donation total was $11,494, which was much more than the past years. Cathy suggests next year the collection box's are labelled with a goal or last years totals to encourage donations.

Matt talks about the new graffiti that has been spotted in the area, working on determining who is responsible. Dean talks of a new product called "Goof Off" that should be looked at for removal of graffiti.

Dean thanks Officer Matt for coming and introduces David Clinning a chiropractor with Harbourview Chiropractic, a local business. David is looking for opportunities to get involved in the community.

Dean MacLean, Chair, Kerr Village BIA officially called meeting to order at 8:20 a.m.

**Attendance:** Attendance recorded

**Pecuniary Interests:** None

**Minutes:**

Moved by Cathy Duddeck Seconded by Terry Hutchison

That the Minutes from the Board meeting held on Dec.12th,2013 be approved as written.

***Motion Carried***

Subcommittee Report

|  **Communications – Chris Stadnik (Chair)** |
| --- |
| * Chris – Distributes copies of the revised logo showing different versions incorporating ideas brought up at the last meeting. These variations will be emailed to the board for comments. A decision has to be reached by next week.
* Mike-Still need to obtain passwords for the website and domain. Not having these passwords puts a roadblock up in the progress of BackBone Technologies.
* Cathy-Will contact Town of Oakville's legal department for advice on further action to make sure we get these passwords.
* Chris-Will be meeting again with Gaelin on Jan. 10th to develop framework for website.
 |
|  |

|  |
| --- |
| **FINANCE-MIKE MARNER** * Mike- Had a meeting with town Finance Dept. and discussed the budget surplus. 65-70 k in surplus.
* Dean-We are in a surplus because we cut out an Administrative Wage and we didn't have as many special events.
* Mike- We do not need to adjust our budget for Administrative position.
* Mike- The surplus should be divided between Beautification and Marketing/Special Events.

**Moved by Mike Marner Seconded by Cathy Duddeck**Motion to allocate 50% of Budget Surplus to Beautification 50% to Marketing/Special Events ***Motion Carried*****Moved by Dean MacLean Seconded by Cathy Duddeck**Motion to approve entering a Closed Camera Session to discuss and unidentified individual.***Motion Carried***8:48-Tess McDonald,Matt Baker and David Clinning leave the meeting9:02-Tess, Matt and David are called back into the meeting.**Moved by Cathy Duddeck Seconded by Terry Hutchison**Motion to approve leaving the Closed Camera session. ***Motion Carried***9:05-Robert and Steve leave the meeting.**Strategic Plan-Dean MacLean/Allan Kowall*** Allan- Has composed a job description. Took 15 different BIA's job description as models and combined them. Has emailed this description to all board members for input. Will be sent to the town for approval before posting.
* Mike-The posting should specify we are looking for someone with post secondary education plus 5 years experience.
* Janis- Will there be a probation period for the new E.D.?
* Cathy-Should be a one year probation term
* Allan-The new E.D. is an employee not an independent contractor.
* Chris-How will we be accepting applications? If we state applications accepted only by email to the office only those applications should be reviewed. Applica

* Cathy- This job should be posted in the Oakville Beaver, through HR at the Town of Oakville and the window at the office.
 |
|  |
|  |

|  |
| --- |

 **NOMINATIONS-Allan Kowall,Cathy Duddeck**

**Long Term Planning-Cathy Duddeck**

* Cathy –Indicates she has met with prospective buyer of Mexicali Rosa’s property. Has been told that the fence surrounding the parking spaces was put up to stop unwanted parking. This property is a gateway to Kerr St. and right now it doesn’t represent our Street in a positive manner.
* Cathy-42 Lakeshore has a tree issue. There has been excavation without a permit.
* Cathy-Issue of boat at 86 Kerr St. Complaints of it being an eyesore.
* Cathy-Construction has begun at Stewart and Kerr Condo’s.
* Allen-Tim Hortons has re opened after renovations.
* Chris-Has heard mixed reviews, some people have been complaing about the seating.

**Develepment-Terry Hutchison**

* Terry-assessment issue needs to be addressed

**Sponsorship-Allan Kowall**

* Allan-Nothing to report.

**Moved by Allan Kowall Seconded by Cathy Duddeck**

**Motion to receive the reports Motion Carried**

**New Business;**

Allan-Jet baby will be closing in January. Petite Jolie will also be closing but a similar store will be taking over that space.

Dean-Encore cinemas is staying open, they have raised enough funds to purchase the digital equipment needed.

Chris-Will be introducing intravenous therapy at Oakville Massage and Wellness Centre.A process where the nutrients are given through intravenous, directly reaching the bloodstream. Used in many situations from cancer patients to athletes to aid in muscle recovery.